

Stevenage Lytton Youth Theatre Issue 3

We provide a happy and fun environment for your child to develop drama skills, providing them with activities which stimulate and challenge them. They will have the opportunity to make new friends, learn new skills, whilst exploring in a creative, comfortable and friendly setting.

Workshops run on Sundays between 4pm and 8pm – the times differ when we run different groups and when we are rehearsing for a show. In most cases they will not start before 4pm or finish after 8pm.

What should you provide?

We ask you bring your children in appropriate shoes and clothes they can move around in and that you don't mind getting dirty. We do have a bar which sells soft drinks and sweets but you can provide your child with snacks and water/juice drinks. Please supply all food and drink in secure containers. If we have any youth members with allergies we will inform you.

What shouldn't you bring?

We cannot be held responsible for anything lost or broken that they bring, so please leave it all at home. If your child requires any medication during the workshops/rehearsals (e.g inhalers, penicillin etc), please inform one of the team and make sure this is covered on the "Additional Information For Youth Membership" form. We cannot administer any medication.

Dropping off and Picking up

If your child is unable to arrive at the appropriate time please let the team know.

(8 to 15 year olds)

Please make sure there is a responsible adult dropping your child off at the appropriate time as well picking them up promptly. When picking them up from the theatre please make sure you come into the building so we can confirm they have been collected safely. If your child does need to make their way home by themselves on a regular basis please can you give the team written permission with the reason why.

(16 and 17 year olds)

We assume they will arrive at the appropriate time and leave promptly on their own, unless the team are told otherwise by parents/guardians.

Behaviour

We expect your child to behave in an acceptable manner towards the workshop leaders and each other during their time with us. We have a three strike system for unacceptable behaviour which can include –

- Bullying other members
- Doing physical harm to other members e.g. shaking, hitting, kicking, grabbing etc
- Being disrespectful to other members or workshop leaders
- Any behaviour that can cause distress to others or make others not want to come back to the group
- Cyber bullying
- Playing with equipment e.g. sound system, lights during a show (unfortunately this has happened)
- Other behaviour considered unacceptable in a working theatre

Workshop leaders will judge whether the behaviour requires a “strike”. All behaviour issues will be written down on the day by the workshop team.

You will be informed of any incidents involving your child. Should three negative incidents occur within a year your child will be asked to leave the Stevenage Lytton Youth Theatre. Please ensure that your children understands how important it is for the safety and enjoyment of everyone involved, that they behave appropriately during workshops and rehearsals.

1st Strike we will discuss the incident with you and make it clear this is the first strike.

2nd Strike apart from discussing with you the incident we will also give you a letter covering the two incidents that have led to this. At this point we would like to have a meeting with you, your child and the team to discuss any issues and avoid the **3rd Strike** which will be your child’s removal from the group

We do not want to have to remove anyone from the group so if there are anything things we need to know regarding your child’s behavior please talk to the team and cover it in the “Additional Information For Youth Membership” form.

Photography and Social Media

We do take photographs during workshops and rehearsals. These are used for publicity purposes. If you do not want us to take photographs of your child please make sure you let the team know and cover it in the “Additional Information For Youth Membership” form.

We also ask everyone to be careful regarding comments on social media.

We encourage you to become a member of the “Stevenage Lytton Youth Theatre” Facebook Page. You will need to apply to join the page and please make sure you answer the questions correctly when joining.

We have a WhatsApp group for parents. To join this you will have to give your mobile number to a member of the team and make sure you have the app.

Other relevant documents

Record of concern forms

Communication sheet

Safeguarding Policy SLP